



Report of the Head of Scrutiny and Member Development

Scrutiny Board (Central & Corporate Functions)

Date: 7th July 2008

Subject: Scrutiny Board (Central & Corporate Functions) – Work Programme and Draft Terms of Reference

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 INTRODUCTION

- 1.1 At the Board's June meeting a number of issues were identified to go on the work programme and the Board authorised the Chair to draw up a draft work programme. This is shown as Appendix 1. Two areas of interest to the Board were 'Attendance Management' and 'Outsourcing of Services'.
- 1.2 The Chair in drawing up the work programme has drafted terms of reference for these areas. These are attached as Appendix 2 and 3. In line with Scrutiny Board Procedure Rules comments on the terms of reference have been sought from the relevant officers and the responsible Executive Board Member. These will be available at the Board meeting.
- 1.2 Also attached as Appendix 4 and 5 respectively are the Executive Board minutes from 11th June 2008 and the Council's Forward Plan relating to this Board's portfolio.

3.0 RECOMMENDATIONS

- 3.1 Members are asked to;
- (i) Consider the draft terms of reference as shown at Appendix 2 and 3
 - (ii) Note the Executive Board minutes and Forward Plan
 - (iii) Agree the Board's work programme.